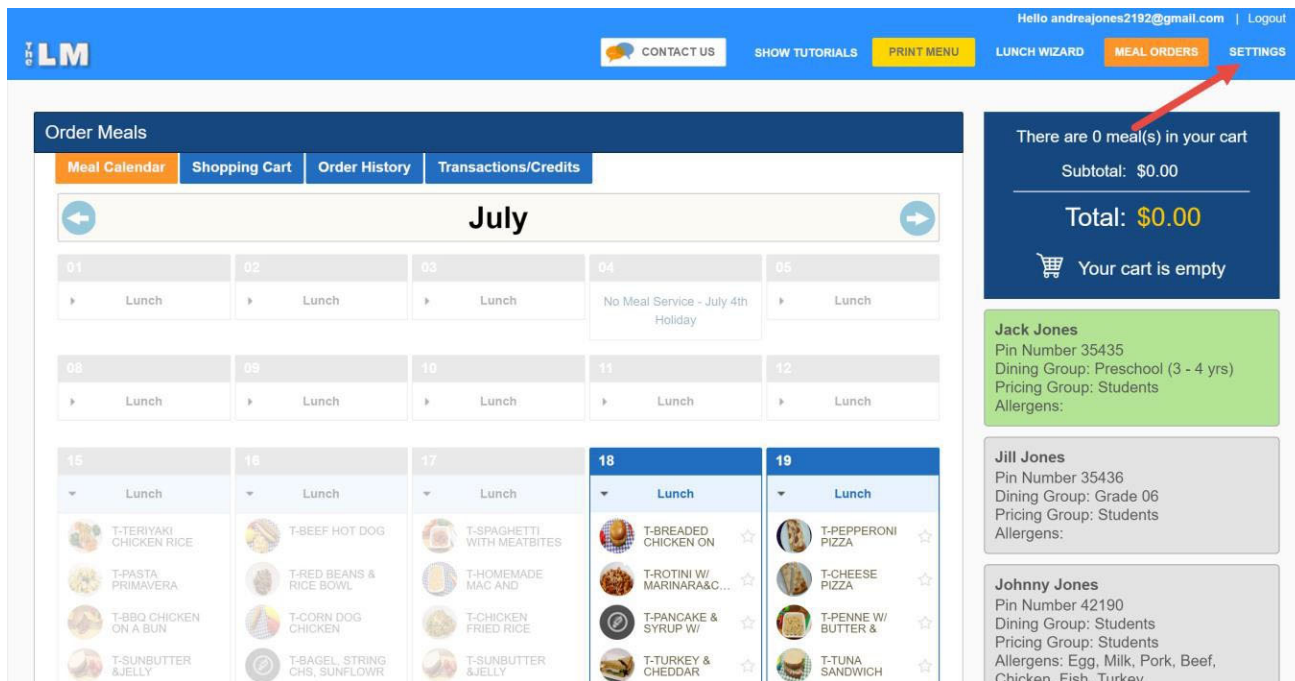


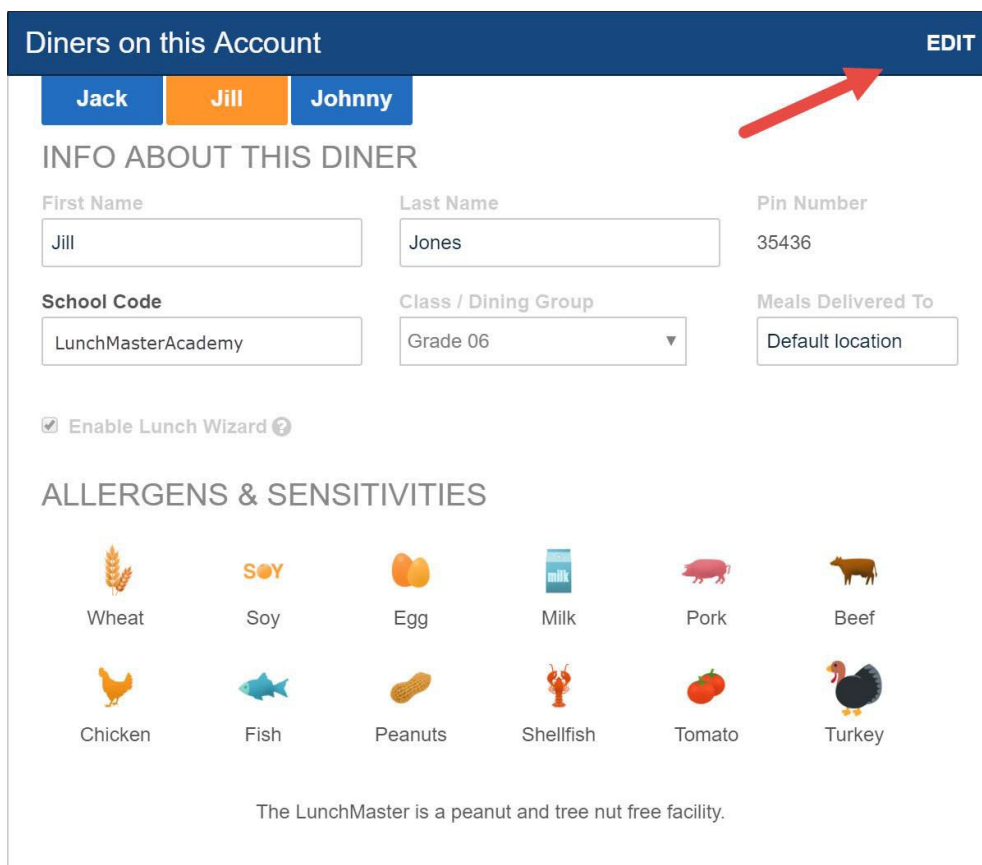
How to Change School Site & Grade Level

1. Click the “SETTINGS” button in the top right corner.



The screenshot shows the LunchMaster interface. At the top right, there is a navigation bar with buttons for 'CONTACT US', 'SHOW TUTORIALS', 'PRINT MENU', 'LUNCH WIZARD', 'MEAL ORDERS', and 'SETTINGS'. A red arrow points to the 'SETTINGS' button. Below the navigation bar, there is a 'Meal Calendar' section for the month of July, showing a grid of days with meal options. On the right side, there is a summary box showing 'There are 0 meal(s) in your cart', 'Subtotal: \$0.00', and 'Total: \$0.00'. Below this, there are sections for individual diners: Jack Jones, Jill Jones, and Johnny Jones, each with their pin number, dining group, pricing group, and allergens.

2. Click “EDIT” in the top right corner.



The screenshot shows the 'Diners on this Account' page. At the top right, there is a blue bar with the text 'Diners on this Account' and an 'EDIT' button. A red arrow points to the 'EDIT' button. Below this, there are tabs for 'Jack', 'Jill', and 'Johnny'. The 'Jill' tab is selected. Underneath, there is a section titled 'INFO ABOUT THIS DINER' with several input fields: 'First Name' (Jill), 'Last Name' (Jones), 'Pin Number' (35436), 'School Code' (LunchMasterAcademy), 'Class / Dining Group' (Grade 06), and 'Meals Delivered To' (Default location). There is also a checkbox for 'Enable Lunch Wizard' which is checked. Below this is a section titled 'ALLERGENS & SENSITIVITIES' with icons for Wheat, Soy, Egg, Milk, Pork, Beef, Chicken, Fish, Peanuts, Shellfish, Tomato, and Turkey. At the bottom, there is a note: 'The LunchMaster is a peanut and tree nut free facility.'

3. Type in new school code, if applicable.

Diners on this Account

Jack Jill Johnny NEW

INFO ABOUT THIS DINER

| | | |
|-----------------------------------|----------------------------------|--|
| First Name Jill | Last Name Jones | Pin Number 35436 |
| School Code LunchMasterAcademy | Class / Dining Group Grade 06 | Meals Delivered To Default location |

Enable Lunch Wizard

ALLERGENS & SENSITIVITIES

| | | | | | |
|---------|------|---------|-----------|--------|--------|
| Wheat | Soy | Egg | Milk | Pork | Beef |
| Chicken | Fish | Peanuts | Shellfish | Tomato | Turkey |

The LunchMaster is a peanut and tree nut free facility.

REMOVE DINER FROM THIS ACCOUNT CANCEL SAVE

4. Click "Class/Dining Group" and select appropriate grade from drop-down list.

Diners on this Account

Jack Jill Johnny NEW

INFO ABOUT THIS DINER

| | | |
|-----------------------------------|----------------------------------|--|
| First Name Jill | Last Name Jones | Pin Number 35436 |
| School Code LunchMasterAcademy | Class / Dining Group Grade 06 | Meals Delivered To Default location |

Enable Lunch Wizard

ALLERGENS & SENSITIVITIES

| | | | | | |
|---------|------|---------|-----------|--------|--------|
| Wheat | Soy | Egg | Milk | Pork | Beef |
| Chicken | Fish | Peanuts | Shellfish | Tomato | Turkey |

The LunchMaster is a peanut and tree nut free facility.

REMOVE DINER FROM THIS ACCOUNT CANCEL SAVE

5. Click "SAVE."

Diners on this Account













Jack Jill Johnny NEW

INFO ABOUT THIS DINER

| | | |
|-----------------------------------|------------------------------------|--|
| First Name Jill | Last Name Jones | Pin Number 35436 |
| School Code LunchMasterAcademy | Class / Dining Group Grade 07 ▼ | Meals Delivered To Default location |

Enable Lunch Wizard ?

ALLERGENS & SENSITIVITIES

| | | | | | |
|--|---|--|--|--|--|
|  Wheat |  Soy |  Egg |  Milk |  Pork |  Beef |
|  Chicken |  Fish |  Peanuts |  Shellfish |  Tomato |  Turkey |

The LunchMaster is a peanut and tree nut free facility.

REMOVE DINER FROM THIS ACCOUNT CANCEL SAVE