
MILLER CREEK SCHOOL DISTRICT

380 NOVA ALBION WAY
SAN RAFAEL, CA 94903

30 DAY/20 DAY RULE

In general education, individuals are authorized to substitute for no more than 30 *cumulative* days for each teacher during the school year. In special education, individuals are authorized to substitute for no more than 20 *cumulative* days for each teacher during the school year.

There is an exception: fully credentialed teachers (credential based on a bachelor's degree, teacher preparation program, and student teaching) may substitute for more than the 30 cumulative days in general education, or the 20 cumulative days in special education, for any one teacher as long as they are substituting in the subject area(s) listed on their valid credential.

We recommend keeping a log of who you substitute for, so as not to exceed the 30 day/20 day rule.

Title 5 Regulations:

T5 §80025: The Emergency 30-Day Substitute Teaching Permit authorizes the holder to serve as a substitute in any classroom; preschool, kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults within each county in which the permit is registered provided the employing agency has a completed Statement of Need on file for the school year. However, the holder shall not serve as a substitute for more than 30 days for any one teacher during the school year.

Title 5 §80025.3(a): Individuals who hold a valid document which required the completion of a bachelor's degree & the basic skills requirement (i.e. requirements for Emergency 30-Day Substitute Teaching Permit) are authorized to serve as day-to-day substitutes. Individuals are allowed to substitute for no more than 30 days for any one teacher during the school year with one exception. Fully credentialed teachers (credential based on a bachelor's degree, teacher preparation program, & student teaching) may substitute for more than 30 days for any one teacher as long as he/she is serving in the subject area(s) authorized by their credential. Fully credentialed teachers may not substitute outside the authorized area for more than 30 days for any one teacher.

Title 5 §80025.4: Substituting in a Special Education Classroom: EC §56061(a), which is under the authority of the CDE, specifies that individuals who hold documents authorizing substitute teaching may not serve in a special education classroom for any one teacher more than 20 days during a school year. In order for the teacher to serve in that assignment beyond the 20 day limit, the individual must hold a special education teaching credential, teaching permit, or waiver which authorizes service to the population of students in the classroom.

I have read and understand the above regulations.

(Employee's Name – Please Print) _____

Employee's Signature: _____ Date: _____